



NOTICE OF MEETING

LICENSING SUB-COMMITTEE

WEDNESDAY, 1 MARCH 2017 AT 9.30 AM

EXECUTIVE MEETING ROOM, FLOOR 3 OF THE GUILDHALL,
PORTSMOUTH

Telephone enquiries to Lucy Wingham 02392 834662

Email: lucy.wingham@portsmouthcc.gov.uk

If any member of the public wishing to attend the meeting has access requirements, please notify the contact named above.

Committee Members Councillors Julie Bird (Chair), Hannah Hockaday (Vice Chair), Dave Ashmore, Jennie Brent, Ken Ellcome, Paul Godier, Scott Harris, Steve Hastings, Suzy Horton, Leo Madden, Lee Mason, Stephen Morgan, Steve Pitt, David Tompkins and Gerald Vernon-Jackson.

The panel today consists of : Councillors Julie Bird, Dave Ashmore and Paul Godier
The reserve member is Councillor David Tompkins.

(NB This Agenda should be retained for future reference with the minutes of this meeting.)

Please note that the agenda, minutes and non-exempt reports are available to view online on the Portsmouth City Council website: www.portsmouth.gov.uk

Licensing Sub Committee meetings are digitally recorded.

AGENDA

- 1 **Appointment of Chair**
- 2 **Declaration of Members' Interests**
- 3 **Exclusion of Press and Public**

RECOMMENDED that the following motion be adopted:
"under the provisions of Section 100A of the Local Government Act 1972 as amended by the Local Government (Access to Information) Act 1985, the press and public be excluded for the consideration of the following item on the grounds that the report contains information defined as exempt in Part 1 of Schedule 12A to the Local Government Act 1972."

Agenda items and paragraph numbers:

Item 4 - Local Government (Miscellaneous Provisions) Act 1976 and/or Town Police Clauses Act 1847 - Consideration of Private Hire Driver Licence - Mr S
Item 5 - Local Government (Miscellaneous Provisions) Act 1976 and/or Town Police Clauses Act 1847 - Consideration of Private Hire Driver Licence - Mr K (under exemption paragraph numbers 1, 2 & 3)

Exemption paragraph numbers 1, 2 & 3:

1. Information relating to an individual
2. Information that is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).

4 Local Government (Miscellaneous Provisions) Act 1976 and/or Town Police Clauses Act 1847 - Consideration of Private Hire Driver Licence - Mr S

An exempt report has been circulated to the members of the Sub-committee only.

RECOMMENDED that the Sub-committee determine the matter.

5 Local Government (Miscellaneous Provisions) Act 1976 and/or Town Police Clauses Act 1847 - Consideration of Private Hire Driver Licence - Mr K

An exempt report has been circulated to the members of the Sub-committee only.

RECOMMENDED that the Sub-committee determine the matter.

The Sub-committee will hear the following item in open session.

6 Licensing Act 2003 - Application for the grant of a premises licence - Shell Fratton, Goldsmith Avenue, Southsea, PO4 8BH (Pages 3 - 82)

Purpose

The purpose of this report is for the Committee to consider an application for the grant of a premises licence under the Licensing Act 2003 ("the Act"). The matter has been referred to the Committee for determination following the receipt of a representation by a responsible authority.

RECOMMENDED that the Committee determine the matter.

Members of the public are now permitted to use both audio visual recording devices and social media during this meeting, on the understanding that it neither disrupts the meeting or records those stating explicitly that they do not wish to be recorded. Guidance on the use of devices at meetings open to the public is available on the Council's website and posters on the wall of the meeting's venue.

Agenda Item 6

REPORT TO: LICENSING SUB-COMMITTEE 1st March 2017

REPORT BY: LICENSING MANAGER

REPORT AUTHOR: MR DEREK STONE

**Licensing Act 2003 – Application for grant of a premises licence
Shell Fratton, Goldsmith Avenue, Southsea. PO4 8BH.**

1. PURPOSE OF REPORT

The purpose of this report is for the Committee to consider an application for the grant of a premises licence under the Licensing Act 2003 (“the Act”). The matter has been referred to the Committee for determination following the receipt of a representation by a responsible authority.

2. THE APPLICATION

The application to grant the premises licence has been submitted on behalf of Shell UK Oil Products Ltd by their agent Sara Clement of Lockett & Co Retail, Licensing and Training Consultants.

The applicant has requested that a licence be granted so as to permit the following licensable activities:

- Provision of Late Night Refreshment from 23:00 to 05:00 Monday to Sunday
- Provision of alcohol retail sales for consumption off the premises Monday to Sunday 00:00 to 24:00. (24 hours a day)
- Premises open to the public Monday to Sunday 00:00 to 24:00. (24 hours a day)

The designated premises supervisor will be the manager Daniel Cowdrey who has held a personal licence since 23rd July 2012.

3. BACKGROUND INFORMATION

This application has been submitted in accordance with the provisions of Part 3 of the Act and associated Regulations.

I can confirm that proper public notice has been given by way of press notice and premises notice. Local councillors have also been notified. There are no grounds therefore for the committee to reject the application for non-compliance with the advertising requirements prescribed by the act and regulations.

Shell Service Station is located on the A2030 Goldsmith Avenue, Southsea. Portsmouth Football Club's stadium is located to the East and Fratton Railway Station to the West. Shell UK Oil Products Ltd operate a policy for night hatch usage from 23:00 - 05:00 hours each day.

4. OPERATING SCHEDULE – PROMOTION OF LICENSING OBJECTIVES

The applicant has detailed in the operating schedule the steps intended to be taken to promote the licensing objectives. These can be found in the application form which is attached at **appendix A** together with supporting documents.

Attached at **appendix B** is the plan

5. RELEVANT REPRESENTATIONS BY RESPONSIBLE AUTHORITIES

Hampshire Constabulary have made a representation against this application. This is due to the fact that the conditions that the police feel are appropriate and have been suggested for this venue are not agreed by the applicant.

This representation is attached at **appendix C**

6. RELEVANT REPRESENTATIONS BY OTHER PERSONS

There are no other representations.

Attached at **appendix D** are five photographs to assist the committee. These include two photographs of the night hatch at the venue.

7. POLICY AND STATUTORY CONSIDERATIONS

When determining the application to grant the premises licence the Committee must have regard to:

- Promotion of the licensing objectives which are;
 - prevention of crime and disorder
 - public safety
 - prevention of public nuisance
 - protection of children from harm
- The Licensing Act 2003;
- Judgements of the High Court, (your legal adviser will give you guidance should this become necessary).
- Its Statement of Licensing Policy;
- The statutory guidance issued by the Home Secretary in accordance with section 182 of the Act; and
- The representations, including supporting information, presented by all the parties.

Statement of Licensing Policy

The Statement of Licensing Policy lays down a general approach to the determination of licensing applications and any such application will be considered on its individual merits. Equally, any person permitted by the Act to make relevant representations to the Committee will have those representations considered on their individual merit.

The Committee should consider the fundamental principles set out in its policy, particularly paragraphs 4.6 and 4.7 which are reproduced below:

- 4.6 *Whether or not incidents can be regarded as being “in the vicinity” of licensed premises is a question of fact and will depend on the particular circumstances of the case. In cases of dispute, the question will ultimately be decided by the courts. In addressing this matter, the Licensing Authority will primarily focus on the direct impact of the activities taking place at the licensed premises on members of the public living, working or engaged in normal activity in the area concerned.*
- 4.7 *Licensing law is not the primary mechanism for the general control of nuisance and anti-social behaviour by individuals once they are away from the licensed premises and, therefore, beyond the direct control of the individual, club or business holding the licence, certificate or authorisation concerned. Nonetheless, it is a key aspect of such control and licensing law will always be part of the overall approach to the management of the evening and night-time economy in town and city centres.*

The Committee should also have regard to paragraphs 7.1 to 7.6 in relation to such circumstances where it may be appropriate to consider the imposition of conditions on a premises licence.

Statutory Guidance

The updated statutory guidance issued by the Home Secretary in accordance with section 182 of the Act, which came into force in March 2015, refers to the consideration of applications for the grant or variation of premises licences in Chapter 9.

Members may wish to consider the following extracts from the statutory guidance when determining this application:

Para 9.12

“...In their role as a responsible authority, the police are an essential source of advice and information on the impact and potential impact of licensable activities, particularly on the crime and disorder objective. The police have a key role in managing the night-time economy and should have good working relationships with those operating in their local area. The police should be the licensing authority's main source of advice on matters relating to the promotion of the crime and disorder licensing objective, but may also be able to make relevant representations with

regard to the other licensing objectives if they have evidence to support such representations. The licensing authority should accept all reasonable and proportionate representations made by the police unless the authority has evidence that to do so would not be appropriate for the promotion of the licensing objectives. However it remains incumbent on the police to ensure that their representation can withstand the scrutiny to which they would be subject at a hearing.

Para 9.36

"... As a matter of practice, licensing authorities should seek to focus the hearing on the steps needed to promote the particular licensing objective which has given rise to the specific representation and avoid straying into undisputed areas. A responsible authority or other persons may choose to rely on their written representations. They may not add further representations to those disclosed to the applicant prior to the hearing, but they may expand on their existing representation..."

Para 9.37

"... In determining the application with a view to promoting the licensing objectives in the overall interests of the local community, the licensing authority must give appropriate weight to:

- *The steps that are appropriate to promote the licensing objectives*
- *The representations (including supporting information) presented by all the parties*
- *This Guidance*
- *Its own statement of licensing policy "*

Para 9.41

"Licensing authorities are best placed to determine what actions are appropriate for the promotion of the licensing objectives in their areas. All licensing determinations should be considered on a case-by-case basis. They should take into account any representations or objections that have been received from responsible authorities or other persons, and representation made by the applicant or premises user as the case may be".

Para 9.42

"The authority's determination should be evidence-based, justified as being appropriate for the promotion of the licensing objectives and proportionate to what it is intended to achieve"

Para 9.43

"Determination of whether an action or step is appropriate for the promotion of the licensing objectives requires an assessment of what action or step would be suitable to achieve that end. Whilst this does not therefore require a licensing authority to decide that no lesser step will achieve the aim, the authority should aim to consider the potential burden that the condition would impose on the premises licence holder

(such as the financial burden due to restrictions on licensable activities) as well as the potential benefit in terms of the promotion of the licensing objectives. However, it is imperative that the authority ensures that the factors which form the basis of its determination are limited to consideration of the promotion of the objectives and nothing outside those parameters.

As with the consideration of licence variations, the licensing authority should consider wider issues such as other conditions already in place to mitigate potential negative impact on the promotion of the licensing objectives and the track record of the business.

Further advice on determining what is appropriate when imposing conditions on a licence or certificate is provided in Chapter 10. The licensing authority is expected to come to its determination based on an assessment of the evidence on both the risks and benefits either for or against making the determination."

Para 10.8

The licensing authority may not impose any conditions unless it's discretion has been exercised following receipt of relevant representations and it is satisfied as a result of a hearing that it is appropriate to impose conditions to promote one or more of the four licensing objectives.

Para 10.9

It is possible that in some cases no additional conditions will be appropriate to promote the licensing objectives.

Members may also wish to consider Chapter 11 of the statutory guidance in respect of reviews of premises licences. Paragraphs 11.1 and 11.2 of the guidance states:

Para 11.1

"The proceedings set out in the 2003 Act for reviewing premises licences and club premises certificates represent a key protection for the community where problems associated with the licensing objectives occur after the grant or variation of a premises licence or club premises certificate".

Para 11.2

At any stage, following the grant of a premises licence or club premises certificate, a responsible authority, or other person, may ask the licensing authority to review the licence or certificate because of a matter arising at the premises in connection with any of the four licensing objectives.

A copy of the Statement of Licensing Policy, statutory guidance, the Act and the pool of model conditions has been supplied to each of the Members' Rooms and further copies will be available for reference at the hearing.

Determination of an application

Where an application to grant a premises licence has been made in accordance with section 17 of the Act and where relevant representations have been made, the licensing authority must hold a hearing to consider them, unless the applicant, each person who has made representations and the licensing authority agree that a hearing is unnecessary.

After having regard to the representations, the Committee may take such steps, if any, as it considers appropriate for the promotion of the licensing objectives which are:

- grant the licence subject to such conditions as are consistent with the operating schedule modified to such extent as the authority considers appropriate for the promotion of the licensing objectives and any mandatory conditions.
- exclude from the licence any of the licensable activities applied for.
- refuse to specify a person in the licence as the premises supervisor (if the application relates to the sale of alcohol).
- reject the application.

In discharging its duty in accordance with the above, the Committee may grant a premises licence so that it has effect subject to different conditions in respect of:

- different parts of the premises concerned;
- different licensable activities.

Appeal Provisions

Schedule 5, part 1, of the Act sets out the appeal provisions in relation to the determination of an application to grant a premises licence.

Where the Licensing Authority rejects (in whole or in part) an application, the applicant may appeal against the decision to the Magistrates' Court.

Should the committee grant (in whole or in part) an application, the applicant may appeal against any decision to modify the conditions of the licence. Equally appeal provisions apply against the exclusion of licensable activities and/or refusal to specify a person as a premises supervisor.

Where a person who made relevant representations in relation to the application contends that:

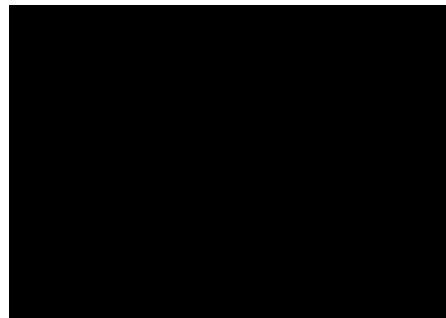
- a) that the licence ought not to have been granted, or
- b) that, on granting the licence, the Licensing Authority ought to have imposed different or additional conditions or excluded activities and/or the premises supervisor,

He may appeal against the decision.

8. APPENDICES

- A. Copy of the application form
- B. Copy of plan
- C. Copy of the representation received and supporting documentation
(Police Appendices A - H & J - K)
- D. 5 x photographs

THE COMMITTEE IS REQUESTED TO DETERMINE THE APPLICATION



For Licensing Manager
And on Behalf of Head of Service

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* required information

Section 1 of 19

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference

Not Currently In Use

This is the unique reference for this application generated by the system.

Your reference

SHELL FRATTON

You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

Yes No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

Applicant Details

* First name

SHELL UK OIL PRODUCTS LIMITED

* Family name

N/A

You must enter a valid e-mail address

* E-mail

sara@

You must enter a telephone number

Main telephone number

[Redacted]

Include country code.

Other telephone number

[Redacted]

Indicate here if the applicant would prefer not to be contacted by telephone

Is the applicant:

Applying as a business or organisation, including as a sole trader
 Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means the applicant is applying so the applicant can be employed, or for some other personal reason, such as following a hobby.

Applicant Business

Is the applicant's business registered in the UK with Companies House?

Yes No

Note: completing the Applicant Business section is optional in this form.

Registration number

[Redacted]

Business name

SHELL UK OIL PRODUCTS LIMITED

If the applicant's business is registered, use its registered name.

Continued from previous page...

VAT number

Put "none" if the applicant is not registered for VAT.

Legal status

Applicant's position in the business

Home country

The country where the applicant's headquarters are.

Registered Address

Address registered with Companies House.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Agent Details

* First name

* Family name

* E-mail

Main telephone number

Include country code.

Other telephone number

Indicate here if you would prefer not to be contacted by telephone

Are you:

- An agent that is a business or organisation, including a sole trader
- A private individual acting as an agent

A sole trader is a business owned by one person without any special legal structure.

Agent Business

Is your business registered in the UK with Companies House? Yes No

Note: completing the Applicant Business section is optional in this form.

Registration number

Business name

If your business is registered, use its registered name.

VAT number

Put "none" if you are not registered for VAT.

Continued from previous page...

Legal status

Your position in the business

Home country

The country where the headquarters of your business is located.

Agent Registered Address

Address registered with Companies House.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Section 2 of 19

PREMISES DETAILS

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

Premises Address

Are you able to provide a postal address, OS map reference or description of the premises?

- Address OS map reference Description

Postal Address Of Premises

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Further Details

Telephone number

Non-domestic rateable value of premises (£)

Section 3 of 19

APPLICATION DETAILS

In what capacity are you applying for the premises licence?

- An individual or individuals
- A limited company
- A partnership
- An unincorporated association
- A recognised club
- A charity
- The proprietor of an educational establishment
- A health service body
- A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- The chief officer of police of a police force in England and Wales
- Other (for example a statutory corporation)

Confirm The Following

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
- I am making the application pursuant to a statutory function
- I am making the application pursuant to a function discharged by virtue of Her Majesty's prerogative

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NON INDIVIDUAL APPLICANTS

Provide name and registered address of applicant in full. Where appropriate give any registered number. In the case of a partnership or other joint venture (other than a body corporate), give the name and address of each party concerned.

Non Individual Applicant's Name

Name

Details

Continued from previous page...

Registered number (where applicable)

Description of applicant (for example partnership, company, unincorporated association etc)

PRIVATE LIMITED COMPANY

Address

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Contact Details

E-mail

Telephone number

Other telephone number

Section 5 of 19

OPERATING SCHEDULE

When do you want the premises licence to start? / /
dd mm yyyy

If you wish the licence to be valid only for a limited period, when do you want it to end / /
dd mm yyyy

Provide a general description of the premises

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off- supplies you must include a description of where the place will be and its proximity to the premises.

PLEASE SEE SEPARATE OVERVIEW WHICH HAS BEEN SENT TO THE LICENSING AUTHORITY BY EMAIL TODAY AS THE GOV.UK WEBSITE DOES NOT ALLOW FOR THE DOCUMENT TO BE UPLOADED.

Continued from previous page...

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

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PROVISION OF PLAYS

Will you be providing plays?

- Yes No

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PROVISION OF FILMS

Will you be providing films?

- Yes No

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PROVISION OF INDOOR SPORTING EVENTS

Will you be providing indoor sporting events?

- Yes No

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PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS

Will you be providing boxing or wrestling entertainments?

- Yes No

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PROVISION OF LIVE MUSIC

Will you be providing live music?

- Yes No

Section 11 of 19

PROVISION OF RECORDED MUSIC

Will you be providing recorded music?

- Yes No

Section 12 of 19

PROVISION OF PERFORMANCES OF DANCE

Will you be providing performances of dance?

- Yes No

Section 13 of 19

PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE

Will you be providing anything similar to live music, recorded music or performances of dance?

- Yes No

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LATE NIGHT REFRESHMENT

Will you be providing late night refreshment?

- Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Will the provision of late night refreshment take place indoors or outdoors or both?

- Indoors Outdoors Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Continued from previous page...

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

NONE.

Non-standard timings. Where the premises will be used for the supply of late night refreshments at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

NONE.

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SUPPLY OF ALCOHOL

Will you be selling or supplying alcohol?

- Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

Continued from previous page...

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Will the sale of alcohol be for consumption:

- On the premises Off the premises Both

If the sale of alcohol is for consumption on the premises select on, if the sale of alcohol is for consumption away from the premises select off. If the sale of alcohol is for consumption on the premises and away from the premises select both.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

NONE.

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

NONE.

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

Name

First name

Family name

Continued from previous page...

Enter the contact's address

Building number or name	BARN OWL COTTAGE
Street	STOURPORT ROAD
District	
City or town	BEWDLEY
County or administrative area	WORCS
Postcode	DY12 1QA
Country	United Kingdom
Personal Licence number (if known)	
Issuing licensing authority (if known)	WYRE FOREST DISTRICT COUNCIL

PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

- Electronically, by the proposed designated premises supervisor
- As an attachment to this application

Reference number for consent form (if known)

If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

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ADULT ENTERTAINMENT

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

NONE.

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HOURS PREMISES ARE OPEN TO THE PUBLIC

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Continued from previous page...

TUESDAY

Start	<input type="text" value="00:00"/>	End	<input type="text" value="24:00"/>
Start	<input type="text"/>	End	<input type="text"/>

WEDNESDAY

Start	<input type="text" value="00:00"/>	End	<input type="text" value="24:00"/>
Start	<input type="text"/>	End	<input type="text"/>

THURSDAY

Start	<input type="text" value="00:00"/>	End	<input type="text" value="24:00"/>
Start	<input type="text"/>	End	<input type="text"/>

FRIDAY

Start	<input type="text" value="00:00"/>	End	<input type="text" value="24:00"/>
Start	<input type="text"/>	End	<input type="text"/>

SATURDAY

Start	<input type="text" value="00:00"/>	End	<input type="text" value="24:00"/>
Start	<input type="text"/>	End	<input type="text"/>

SUNDAY

Start	<input type="text" value="00:00"/>	End	<input type="text" value="24:00"/>
Start	<input type="text"/>	End	<input type="text"/>

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

NONE.

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

NONE.

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LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

Continued from previous page...

List here steps you will take to promote all four licensing objectives together.

The site will have in place a suitable and sufficient CCTV system, which will comprise of a Digital video management system, the 16-channel version will record up to 240 ips at 4CIF. The unit is in a desktop chassis as standard. The system is networkable and integrates with other equipment and software applications. The system is a motion based recording system, and therefore will record on motion only, images will be retained for a period of no less than 31 days.

Access to the equipment and recordings will be provided to the Police within 24 hours of the request being made, contact details of the Retailer will be kept on site and made available to the Police for the purpose of obtaining access to the equipment and recordings.

Staff will be trained with regard to their responsibilities in the retail sale of alcohol and regular refresher training will also be undertaken. Training records can be made available for inspection upon reasonable request by the Police or other relevant officers of a responsible authority.

A refusals log will be operated and maintained and will be produced to a relevant officer of the Police or other relevant officers of a responsible authority upon request.

An incident log will be operated and maintained and will be produced to a relevant officer of the Police or other relevant officers of a responsible authority upon request.

A Challenge 25 policy will be operated at the premise, acceptable forms of identification are a passport, photocard driving licence and PASS accredited identification card.

Spirits (with the exception of spirit mixers and pre mixed spirit drinks) will be located behind the counter.

b) The prevention of crime and disorder

The site will have in place a suitable and sufficient CCTV system, which will comprise of a Digital video management system, the 16-channel version will record up to 240 ips at 4CIF. The unit is in a desktop chassis as standard. The system is networkable and integrates with other equipment and software applications. The system is a motion based recording system, and therefore will record on motion only, images will be retained for a period of no less than 31 days.

Access to the equipment and recordings will be provided to the Police within 24 hours of the request being made, contact details of the Retailer will be kept on site and made available to the Police for the purpose of obtaining access to the equipment and recordings.

Spirits (with the exception of spirit mixers and pre mixed spirit drinks) will be located behind the counter.

Staff will be trained with regard to their responsibilities in the retail sale of alcohol and regular refresher training will also be undertaken. Training records can be made available for inspection upon reasonable request by the Police or other relevant officers of a responsible authority.

c) Public safety

The site will have in place a suitable and sufficient CCTV system, which will comprise of a Digital video management system, the 16-channel version will record up to 240 ips at 4CIF. The unit is in a desktop chassis as standard. The system is networkable and integrates with other equipment and software applications. The system is a motion based recording system, and therefore will record on motion only, images will be retained for a period of no less than 31 days.

Access to the equipment and recordings will be provided to the Police within 24 hours of the request being made, contact details of the Retailer will be kept on site and made available to the Police for the purpose of obtaining access to the equipment and recordings.

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d) The prevention of public nuisance

Staff will be trained with regard to their responsibilities in the retail sale of alcohol and regular refresher training will also be undertaken. Training records can be made available for inspection upon reasonable request by the Police or other relevant officers of a responsible authority.

An incident log will be operated and maintained and will be produced to a relevant officer of the Police or other relevant officers of a responsible authority upon request.

e) The protection of children from harm

Staff will be trained with regard to their responsibilities in the retail sale of alcohol and regular refresher training will also be undertaken. Training records can be made available for inspection upon reasonable request by the Police or other relevant officers of a responsible authority.

A refusals log will be operated and maintained and will be produced to a relevant officer of the Police or other relevant officers of a responsible authority upon request.

A Challenge 25 policy will be operated at the premise, acceptable forms of identification are a passport, photocard driving licence and PASS accredited identification card.

Spirits (with the exception of spirit mixers and pre mixed spirit drinks) will be located behind the counter.

Section 19 of 19

PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Premises Licence Fees are determined by the non domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at http://www.voa.gov.uk/business_rates/index.htm

Band A - No RV to £4300	£100.00
Band B - £4301 to £33000	£190.00
Band C - £33001 to £8700	£315.00
Band D - £87001 to £12500	£450.00*
Band E - £125001 and over	£635.00*

*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then your are required to pay a higher fee

Band D - £87001 to £12500	£900.00
Band E - £125001 and over	£1,905.00

There is an exemption from the payment of fees in relation to the provision of regulated entertainment at church halls, chapel halls or premises of a similar nature, village halls, parish or community halls, or other premises of a similar nature. The costs associated with these licences will be met by central Government. If, however, the licence also authorises the use of the premises for the supply of alcohol or the provision of late night refreshment, a fee will be required.

Continued from previous page...

Schools and sixth form colleges are exempt from the fees associated with the authorisation of regulated entertainment where the entertainment is provided by and at the school or college and for the purposes of the school or college.

If you operate a large event you are subject to ADDITIONAL fees based upon the number in attendance at any one time

Capacity 5000-9999	£1,000.00
Capacity 10000 -14999	£2,000.00
Capacity 15000-19999	£4,000.00
Capacity 20000-29999	£8,000.00
Capacity 30000-39000	£16,000.00
Capacity 40000-49999	£24,000.00
Capacity 50000-59999	£32,000.00
Capacity 60000-69999	£40,000.00
Capacity 70000-79999	£48,000.00
Capacity 80000-89999	£56,000.00
Capacity 90000 and over	£64,000.00

* Fee amount (£)

DECLARATION

* I/we understand it is an offence, liable on conviction to a fine up to level 5 on the standard scale, under section 158 of the licensing act 2003, to make a false statement in or in connection with this application.

Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

* Full name

* Capacity

* Date

 / /
dd mm yyyy

Add another signatory

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...
2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/portsmouth/apply-1> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

IT IS AN OFFENCE, LIABLE ON SUMMARY CONVICTION TO A FINE NOT EXCEEDING LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

OFFICE USE ONLY

Applicant reference number	<input type="text" value="SHELL FRATTON"/>
Fee paid	<input type="text"/>
Payment provider reference	<input type="text"/>
ELMS Payment Reference	<input type="text"/>
Payment status	<input type="text"/>
Payment authorisation code	<input type="text"/>
Payment authorisation date	<input type="text"/>
Date and time submitted	<input type="text"/>
Approval deadline	<input type="text"/>
Error message	<input type="text"/>
Is Digitally signed	<input type="checkbox"/>

[< Previous](#) [1](#) [2](#) [3](#) [4](#) [5](#) [6](#) [7](#) [8](#) [9](#) [10](#) [11](#) [12](#) [13](#) [14](#) [15](#) [16](#) [17](#) [18](#) [19](#) [Next >](#)

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**General description supplementary to the premises licence application
for:**

SHELL UK OIL PRODUCTS LIMITED

**SHELL FRATTON
GOLDSMITH AVENUE
SOUTHSEA
PORTSMOUTH
HANTS
PO4 8BH**

Convenience Store Overview.

This is a well-established convenience store which is due to undergo refurbishment. The site trades under Shell UK Oil Products Limited and is operated by J&J Molyneux, Kevin Hooker and Lisa Kenning. An ATM is located on site. There are no facilities on site for the maintenance and/or sale of motor vehicles.

The Convenience Store.

The convenience store will have retail area of approximately 950 sq ft. The purpose built store has been designed to serve both the local community along with passing trade. The convenience store operates 24 hours per day, seven days per week under the company's own format. The store stocks a range of fresh foods and dairy produce, groceries and other domestic products and will also offer 'express' lunch facilities. In addition dry fuel products such as BBQ charcoal/kindling/logs will be available. Off sales are a standard and expected feature of the convenience store service.

Security.

The internal and external digital CCTV system will benefit from a recorder with no less than 31 days image retention. Recordings can be made available to Police and other enforcement agencies as needed.

The Operation.

The convenience store will be operated by the Manager assisted by a team of full and part time staff. The Designated Premises Supervisor, is trained and certified through an accredited scheme and is responsible for training all staff-utilising the Lockett & Co Due Diligence package-and keeping complete training records. The Challenge 25 trading initiative will be used supported by the refusals system with records kept in the Refusals Log.

The following two pages provide an overview of the content of the Lockett & Co Due Diligence package.

LOCKETT & CO DUE DILIGENCE PACKAGE OVERVIEW

Lockett & Co will provide each licensed site with a complete due diligence package to consisting of the following material:

1. A Premises Licence Manual:

The manual consists of all the relevant information and guidance the licence holder would require relating to the premises licence and the requirements under the Licensing Act 2003. There is a location within the manual to store Part A of the premises licence and instruction provided regarding the requirement of the Section 57 notice and Part B Summary being displayed.

2. Staff Training Manual:

This manual is designed to enable the licence holder to undertake regular in house staff training relating to alcohol and age restricted products to ensure that all staff members including any new members of staff understand their legal duties and what the requirements are under the Licensing Act 2003 for alcohol and age restricted products and the penalties that may be applicable if the law is not adhered to.

3. Premises Refusals Log:

The log is to enable all staff to record all details of any refused sales to customers (for example if they are underage, do not have any ID, etc). The log allows all refusals to be kept in one place and provides the detailed information that is required under the Licensing Act 2003, which can then be produced at any time upon request to the Police, Trading Standards or other relevant officer to ensure that staff has been compliant with the requirements. This log is also signed off by the relevant DPS or site manager on a regular basis to ensure compliance.

4. Premises Incident Log:

The log is to enable staff to record any incidents that occur at the premises (for example theft, non-payment for goods, drive offs, acts of aggression or violence, etc).

5. Refusals Cards Alcohol:

The cards are for the staff members serving customers to give out to the customer when they are refused service when trying to purchase alcohol, telling them why they were refused. The use of the card can assist in reducing potential confrontation.

6. Refusals Cards Age Restricted:

The cards are for the staff members serving customers to give out to a customer when they are refused service for age restricted products, telling them why they were refused. The use if the card can assist in reducing potential confrontation.

7. U 25 Drink Awareness Badges:

The badges are for staff members to wear on their uniform, to identify to customers that they will be requesting ID from anyone who appears to be under the age of 25 when purchasing alcohol and age restricted products.

8. U 25 Drink Awareness Posters and Window Decal:

The posters and window decal are provided for the premises licence holder to display in and around the premise. There are three posters as follows: 1. Advises that anyone who appears to be under the age of 25 will be asked for ID when purchasing alcohol, 2. Advises it is an offence to purchase or attempt to purchase alcohol on behalf of anyone who is under the age of 18. 3. Advises that it is a criminal offence to buy alcohol on behalf of a child. The window decal advises that anyone who appears to be under the age of 25 will be asked to produce ID when buying any age restricted product.

9. Tobacco Posters

The posters are for the premises licence holder to display on or near to the cigarette gantry that it is illegal to sell tobacco products to anyone under the age of 18. The poster meets the legislative requirements that the retailer must display in respect of tobacco sales.

10. Staff Guide to Selling Alcohol and Age Restricted Products Booklet:

The small booklet is provided to each member of staff at the premises and is distributed to them as part of their in house training, it is designed as an easy guide for staff members to refer to regarding their responsibilities with regard to the sale of alcohol and age restricted products.

Please note: Any legislative changes will be advised to the premises licence holder the changes will also be updated within the material provided to each site as and when it is required.

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**New grant or variation of premises licence
Or club premises certificate
Form for representations from Hampshire Constabulary**

Before completing this form, please refer to FPP 07001 (Licensing (Licensing Act 2003))

Hampshire Constabulary is a responsible authority and wish to make a representation regarding under the Licensing Act 2003, regarding the:

<input type="checkbox"/> 1: Grant for a personal licence	(Object within 14 days)
<input type="checkbox"/> 2: Grant for a temporary event notice (TEN)	(Object within 3 days)
<input type="checkbox"/> 3: Transfer of a premises licence	(Object within 14 days)
<input type="checkbox"/> 4: Variation of designated premises supervisor	(Object within 14 days)
<input checked="" type="checkbox"/> 5: Grant/Variation of a premises licence/club prem' certificate	(Object within 28 days)
<input type="checkbox"/> 6: Minor variations	(Object within 10 working days)

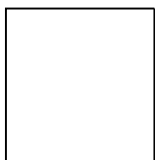
Name of Applicant:	Shell Garage Goldsmith Avenue
Name of Proposed DPS:	

Details of relevant conviction (Personal Licence Applications ONLY)

Postal address of premises:	Shell Fratton Goldsmith Avenue Southsea Portsmouth
Postcode:	PO48BH

Details of responsible authority applicant

Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other title / Rank:	PC
Surname: Cherry	First Names: Jackie
Current postal address :	Licensing and Alcohol Harm Reduction Team Core 5, Ground Floor Portsmouth Civic Offices Portsmouth Hampshire
Postcode:	PO1 2AL
Daytime telephone number:	██████████
E-mail address: (optional)	jaqueline.cherry ██████████



**New grant or variation of premises licence
Or club premises certificate
Form for representations from Hampshire Constabulary**

Hampshire Constabulary is a responsible authority and the applicant has the delegated authority of the Chief Officer of Police in respect of his responsibilities under the Licensing Act 2003

**New grant or variation of premises licence
Or club premises certificate
Form for representations from Hampshire Constabulary**

This application to object relates to the following licensing objective(s)

- | | | | |
|----|--------------------------------------|-------------------------------------|--|
| 1) | The prevention of crime and disorder | <input checked="" type="checkbox"/> | |
| 2) | Public safety | <input checked="" type="checkbox"/> | <i>Please select
one or more
boxes</i> |
| 3) | The prevention of public nuisance | <input checked="" type="checkbox"/> | |
| 4) | The protection of children from harm | <input checked="" type="checkbox"/> | |

Please state the ground(s) for representation:

On behalf of the Chief Officer of Police, I am writing to lodge an objection against the proposed new application to allow Shell Garage, Goldsmith Avenue, Portsmouth to hold a 24 hour Licensable premises licence.

I object on the following grounds:

- 1) The prevention of Crime and Disorder
- 2) Public Safety
- 3) The prevention of public nuisance
- 4) The protection of children from harm

The police have concerns that the current Licence holders are unwilling to accept proposed licensing conditions recommended by Hampshire Police Licensing Department onto their premises licence.

Shell Garage Goldsmith Avenue have submitted a new application, (Appendix A) not only requesting that their premises remain open for 24 hours but with the condition that they can carry out Licensable activities throughout this period, whilst having no previous licensable activities at these premises to gage whether or not staff adhere to conditions or not.

Conditions that Hampshire Police Licensing consider appropriate for a 24 hour Licensable premises have been sent via their solicitors Lockett and Co.

To date, after phone calls and further emails to the solicitors amending some of the conditions that the premises themselves have requested, there is still no agreement or acceptance of any of the proposed conditions.

The conditions have been recommended owing to the locality of the premises, (Appendix B) the garage is located on a very busy "A" road between Fratton Station and Portsmouth Football Ground where an extensive amount of football supporters both local and travelling fans journey along to reach their destination.

**New grant or variation of premises licence
Or club premises certificate
Form for representations from Hampshire Constabulary**

On most football days there are large numbers of designated police to try and contain any crime and disorder and antisocial disorder which unfortunately for my representation provides a reduced record of statistics against this road owing to the prevention work involved.

This premises is also located very near to two other Licensed premises, Premises A and Premises B, both premises have extra conditions on their licence owing to the above factors. (Appendix C & D)

In fact Premises A have had their conditions placed on their premises licence by Portsmouth City Council Licensing Committee after a hearing, and in fact these conditions are more impactive then what is being requested on this occasion. I have used these conditions along with Premises B which is a recent premises licence as a bench mark for what the Council expect from their licenced premises within certain areas.

I have attached both a copy of the 1st proposed conditions that have been requested to be added to the new application for Shell garage. (Appendix E) and have also documented directly onto this representation.

1) CCTV

1.a The premises shall have sufficient cameras located within the premises to cover all public areas including outside of the premises covering the entrance and exits.

1.b CCTV warning signs to be fitted in public places.

1.c The CCTV system must be operating at all times whilst the premises are open for licensable activity. All equipment shall have a constant and accurate time and date generation.

1.d The recording system will be able to capture a minimum of 4 frames per second and all recorded footage must be securely retained for a minimum of 28 days.

1.e Records must be made on a weekly basis and kept for inspection to show that the system is functioning correctly and that data is being securely retained.

1.f The DPS or premises manager must be able to demonstrate that the CCTV system has measures to prevent recordings being tampered with, i.e. password protected.

1.g There shall be sufficient members of trained staff at the premises during operating hours to be able to provide viewable copies immediately to police and other enforcement agencies on request when investigating allegations of offences or criminal activity. Any images recovered must be in a viewable digital format. Footage supplied in a digital format will also have a copy of the CCTV system software enabled to allow playback.

**New grant or variation of premises licence
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Form for representations from Hampshire Constabulary**

2) Incident book

2.a An incident book will be provided and maintained at the premises. It will remain on the premises at all times and will be available to police for inspection upon request.

2.b Any incidents that include physical altercation or disorder, physical ejection, injury, id seizure or drug misuse will be recorded in the incident book. The entry is to include an account of the incident and the identity of all person(s) involved (or descriptions of those involved if identity is not known). Should there be any physical interaction by members of staff and the public the entry will include what physical action occurred between each party. The entry shall be timed, dated and signed by the author.

2.c If the member of staff creating the entry has difficulties reading or writing then the entry may be written by another staff member. This should however be read back to the person creating the entry and counter signed by the person who wrote the entry.

2.d The Premises Licence Holder shall ensure that the incident log is checked, entries reviewed and signed and dated on a weekly basis.

3) Refusals book

3.a A written log shall be kept of all refusals including refusals to sell alcohol. The Premises Licence Holder shall ensure that the refusals log is checked, signed and dated on a weekly basis.

3.b The refusals log will be kept and maintained at the premises and will be available for inspection immediately upon request by Hampshire Constabulary and any responsible authority.

3.c The record of refusals will be retained for 12 months.

4) Challenge 25

4.a There will be a Challenge 25 policy operating at the premises. Challenge 25 means that the holder of the premises licence shall ensure that every individual, who visually appears to be under 25 years of age and is seeking to purchase or be supplied with alcohol at the premises or from the premises, shall produce identification proving that individual to be 18 years of age or older.

4.b Acceptable identification for the purposes of age verification will include a driving licence, passport or photographic identification bearing the "PASS" logo and the persons date of birth.

4.c If the person seeking alcohol is unable to produce acceptable means of identification, no sale or supply of alcohol will be made to or for that person.

**New grant or variation of premises licence
Or club premises certificate
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4.d 'Challenge 25' posters shall be displayed in prominent positions at the premises.

5) Training

5.a Staff will be trained regarding appropriate precautions to prevent the sale of alcohol to persons under the age of 18, the signs and symptoms of drunk persons and the refusal of sale due to intoxication.

5.b. Records will be kept of such training which must be signed and dated by the member of staff who has received that training.

5.c All staff will receive refresher training every six months as a minimum and records are to be kept of this refresher training which should be signed and dated by the member of staff who received that training.

5.d In addition to their training a written test related to the training given will be conducted before the staff member is permitted to sell or authorise alcohol. The test will consist of a minimum of ten questions of which the pass rate is 80%. Anyone who fails to reach the prescribed pass rate will be retrained and re-tested. Anyone not attaining the pass rate will not be permitted to sell or authorise the sale of alcohol until the pass rate is attained. There will be a minimum of two sets of questions to be used in the training which will be rotated upon each subsequent six month training session.

5.e All training records will be made immediately available for inspection by Hampshire Constabulary and any responsible Authority upon request. Training records will be kept for a minimum period of two years. Training records will be kept on the licensed premises to which they relate to.

6) Authorisation of supply of alcohol in absence of DPS

6.a. A record will be kept at the premise of any persons that the DPS has authorised to supply alcohol. Further to this when the DPS is absent from the premise a list will be made available stating who will be managing the venue.

7) Single Cans

7.a There shall be no sale of single cans of beer, lager or cider from the premises.

8) High Strength Beer, Lager, Cider

8.a No beers, ciders or lager of 6.5%ABV or over shall be sold by retail, excluding premium products as agreed in writing, in advance with the police licensing team.

**New grant or variation of premises licence
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9) Signage & evening sales of alcohol from premises

9.a Signage will be displayed outside the premises informing customers they are not to consume alcohol on the forecourt and asking them to leave the premises quietly.

9.b The entrance door to the shop will be closed to customers between the hours of 23:00 and 06:00. Any sales between these hours will be made through the night pay window.

OR

9.c Between the hours of 2300 and 0600 there will be a minimum of 2 members of staff on duty.

10. Advertising

10.a The premises shall only advertise alcohol outside of the premises in line with its national/head office devised policies and advertising material and there shall be no such advertising material used outside the premises which is devised by employees working and based at the premises.

11. Football and Event Related Conditions

All conditions in this section relate to instances where football matches (as defined in condition 11) and events (as defined in condition 12) are being held at the football stadium known as Fratton Park.

11.a For the purposes of these conditions, a football match must be a designated football match as defined in law, under The Football Spectators (Prescription) Order 2000 (SI 2000/2126) and the Football (Offences) (Designation) Order 2000 (SI 2000/2329).

11.b For the purposes of these conditions, an event will be any regulated entertainment lead event held within the football stadium known as Fratton Park, where the organiser can confirm at least 48 hours before that the attendance will be greater than 5000.

11.c The following conditions will last from 2 hours prior to the advertised start time of the match or event, until 1 hour from the conclusion of the match or event.

11.d Where a relevant football match or event is due to take place, the premises license holder must ensure there is signage at all access and egress points to and from the licensable area. These signs must make it clear that persons attending the match or event will not be served alcohol.

11.e Where a relevant football match or event is due to take place and the police commander (or their authorised representative) makes it clear that the requirements in conditions 11a -11e are to be abided by for that football match or event then, all alcohol sales in the period covered by these conditions will be prohibited. Where this requirement is

**New grant or variation of premises licence
Or club premises certificate
Form for representations from Hampshire Constabulary**

made then the premises license holder must be informed immediately in an agreed way. The only exception to this will be where a sale is part of a larger transaction involving non-alcoholic goods. Any such sale must be authorised by a member of staff deemed by the premises license holder to hold a supervisory position.

11.f The premises license holder will ensure that at all times alcohol is available for sale an SIA licensed security officer will be on duty in the licensable area.

(Appendix F & G) Correspondence received from solicitors advising that their client would prefer their own wording for some of the proposed conditions. Correspondence from Hampshire Police Licensing agreeing these changes; However, Hampshire Police Licensing felt that the new wording wasn't sufficient to support the Licensing Objectives so requested some additional wording to be added where necessary to each condition.

(Appendix H) Applicant also confirmed that the consultation period for this application finishes at Midnight on 2nd February 2017 and that they are happy to continue mediation after this time should it be required.

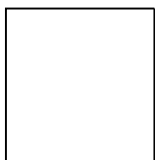
Mr Lockett, Solicitor contacted Hampshire Police Licensing after representation paperwork produced, and expressed why the football conditions are not required at this time; I am in agreement with him but have asked him to document this so that if the situation alters in the future this can be addressed at this time.

Further communication received from solicitor regarding conditions, however the correspondence still doesn't clarify which conditions their clients propose to accept and which they are not willing to consider. (Appendix J)

Hampshire Constabulary as a responsible authority request that the above conditions are imposed on the new premises licence for Shell Garage, Goldsmith Avenue and that should the licence be granted without these conditions being imposed, then this will undermine the Licensing Objectives of crime and disorder and public nuisance.

Amendment to Rep.

After speaking with Sgt Snow he has confirmed that he wishes the football conditions to stay on the licence as the reasons given by Mr Lockett for removing them are not factually correct. Mr Lockett is seeking advise from his clients.



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Or club premises certificate
Form for representations from Hampshire Constabulary**

**It is an offence, under section 158 of the Licensing Act 2003 to make a false statement
in or in connection with this representation**

Police recommendations (including any conditions)

Unfortunately at the time of this objection being raised the Applicant has not committed to any of the proposed conditions.

Signature of Officer Completing

Name Cherry Collar Number: 24272
Signature: _____ Date: 2/2/17

Signature of Authorising Officer

Name _____ Collar Number: _____
Signature: _____ Date: _____

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Appendix C – conditions attached to Premises A

01. The licence holder must ensure that all staff selling alcohol has received adequate training in regard to the 2003 licensing act, which must incorporate a process of written assessment on the law with regard to age restricted sales and that this has been properly documented and records kept. This will also include a yearly refresher. Staff will not be involved in the sale alcohol until this training has been carried out and successfully completed.

02. The premises will operate a challenge 25 written age verification policy. (To be supplied by Trading Standards), or provide evidence of existing written policy within the business.

03. The premises will operate Proxywatch. (To be supplied by Trading Standards) or demonstrate usage of a similar scheme.

04. A recording CCTV system will be installed and fully operational at all times.

The recording equipment will be stored and operated in a secure environment with limited access, to avoid damage, theft, unauthorised viewing and maintain the integrity of the system.

A record will be kept of any access made to information held on the system. The system will be maintained and serviced within at least 12 monthly intervals

The system clock will be checked regularly for accuracy taking account of GMT and BST.

The CCTV system will have sufficient storage capacity for 31 days evidential quality pictures.

An additional recording CCTV camera shall be sited at the front of the store to cover the area immediately outside the venue.

Access

Police and authorised Officers of Portsmouth City Council shall have access to data from the systems quickly and easily and therefore provision will be made for someone to have access to the secure area and also be able to operate the equipment and to supply footage in a format which can be easily viewed by police. and to produce images to the police within six hours of a verbal request being made by Police Officers or PCSOS for the purpose of the prevention and detection of crime as long as the request is lawful and complies with the data protection Act.

All operators will receive training from the installer when equipment is installed and this training will be cascaded down to new members of staff.

An operator's manual will be available to assist in replaying and exporting data (particularly important with digital systems).

The premises licence will not come into effect until the CCTV System has been approved by the Police Licensing Department responsible for the area.

The CCTV must remain satisfactory to the police licensing department responsible for the area and subject to police approval in order to remain operating under this premises licence.

05. The licence holder must ensure that all staff selling alcohol have received adequate training, which must incorporate a process of assessment and refresher training to a recognised national standard on the law with regard to age restricted sales and that this has been properly documented and training records kept.

06. Any person appearing to those engaged in selling or supplying alcohol to be under the age of 25 and who is attempting to buy alcohol will be required to produce satisfactory photographic identification as proof of age. Acceptable ID shall be a Valid Passport with hologram; Valid UK Photo card Driving Licence or PASS approved ID.

07. Any incidences of, refusals of service, crime or antisocial behaviour will be recorded in a log book. The Police will have access to this logbook when requested.

08. No high strength beers, lagers or ciders above 6.5% ABV shall be sold unless they are premium products.

09. There shall be no free standing stacks of alcohol on display.

10. No alcohol, that is directly accessible by the public, shall be displayed within 3 meters of the customer entrances/exits.

11. There shall be no external advertising of alcohol products in the shop windows or doors.

12. There shall be no free standing advertisements of alcohol products in the area immediately outside the public entrance to the premises.

13. Signage will be displayed at the exit of the premises requesting customers leaving the venue to do so quietly and with consideration so as not to disturb nearby residents.

14. All alcohol over 15% ABV shall be secured behind the serving counter and shall not be sold by self-selection.

15. Appropriate signage shall be clearly and prominently displayed on the premises advising customers of the law relating to sales of alcohol.

16. The Police will be informed of any incidents of crime or anti social behaviour.

17. Alcohol shall not be sold in an open container or be consumed on the licensed premises.

18. On Friday and Saturday from 23:00 hours until the closing time of the venue, an SIA licensed door supervisor will be on duty at the premises. The door supervisor, shall wear a fluorescent/ reflective orange tabard/jacket, clearly marked security

The licence holder shall maintain a duty register giving details of each and every person employed in the role of a security and shall provide upon request by any Police Officer or Council Officer, the following details:-

- (a) The licence number, name, date of birth and residential address of that person;
- (b) The time at which he/she commenced that period of duty, with a signed acknowledgement by that person;
- (c) The time at which he/she finished the period of duty, with a signed acknowledgement by that person;
- (d) Any times during the period of duty when he/she was not on duty;
- (e) If that person is not an employee of the licence holder, the name of the person by whom that person is employed or through whom the services of that person were engaged;
- (f) The register shall be so kept that it can be readily inspected by an authorised officer of the Council or Police Officer;
- (g) The duty register shall comprise of a bound, consecutively page-numbered book and the licence holder shall ensure that this register is kept in a secure environment in order to prevent unauthorised access or alterations to same.

Conditions attached after a hearing by the licensing authority

01. When there is a designated sporting event being held at the ground currently known as Fratton Park, Frogmore Road, two SIA licensed door supervisors shall be on duty at the venue, the door supervisor shall wear a fluorescent/reflective orange tabard/jacket, clearly marked security. The door supervisors shall be present at the venue two hours prior to kick off and one hour after the end of play.

02. The CCTV system shall also cover the car park of the shop and the car park will be closed off to vehicular access on match days.

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POLICE Appendix D

Appendix D – conditions applied to Premises B

01 The premises shall only advertise alcohol outside of the premises in line with its national/head office devised policies and advertising material and there shall be no such advertising material used outside the premises which is devised by employees working and based at the premises.

02 A recording CCTV system will be installed and fully operational at all times. The system will be maintained and serviced at least once every 12 months

The system clock will be checked regularly for accuracy taking account of GMT and BST.

The CCTV system will have sufficient storage capacity for 31 days evidential quality pictures.

Access

Police and authorised Officers of Portsmouth City Council shall have access to data from the systems quickly and easily and therefore provision will be made for someone to have access to the secure area and also be able to operate the equipment and to supply footage in a format which can be easily viewed by police.

The venue shall provide Police with a copy of CCTV within a reasonable time frame of a verbal request being made by Police Officers or PCSO'S.

03 The licence holder must ensure that all staff selling alcohol have received adequate training, which must incorporate a process of assessment and refresher training with regard to age restricted sales and that this has been properly documented and training records kept.

04 Any person appearing to those engaged in selling or supplying alcohol to be under the age of 25 and who is attempting to buy alcohol will be required to produce satisfactory photographic identification as proof of age. Acceptable ID shall be as per the current guidance from either the DCMS or the Home Office.

05 The premises will operate a 'Challenge 25' or 'Think 25' policy

06 'Challenge 25' or 'Think 25' messages shall be positioned clearly in any place that alcohol is displayed.

07 A till prompt will appear when alcohol is scanned in at the checkouts to remind the cashier to follow Think 25.

08 The premises license holder will ensure that at all times alcohol is available for sale an SIA licensed security officer will be on duty in the licensable area.

09 No beers, ciders or lager over 6.5% ABV shall be sold by retail in metal or plastic containers, excluding premium, artisan or craft products.

10 Football and Event Related Conditions

All conditions in this section relate to instances where football matches (as defined in condition 10) and events (as defined in condition 11) are being held at the football stadium known as Fratton Park.

11 For the purposes of these conditions, a football match must be a designated football match as defined in law, under The Football Spectators (Prescription) Order 2000 (SI 2000/2126) and the Football (Offences) (Designation) Order 2000 (SI 2000/2329).

12 For the purposes of these conditions, an event will be any regulated entertainment lead event held within the football stadium known as Fratton Park, where the organiser can confirm at least 48 hours before that the attendance will be greater than 5000.

13 The following conditions will last from 2 hours prior to the advertised start time of the match or event, until 1 hour from the conclusion of the match or event.

14 Where a relevant football match or event is due to take place, the premises license holder must ensure there is signage at all access and egress points to and from the licensable area. These signs must make it clear that persons attending the match or event will not be served alcohol.

15 Where a relevant football match or event is due to take place and the police commander (or their authorised representative) makes it clear that the requirements in conditions 9-14 are to be abided by for that football match or event then, all alcohol sales in the period covered by these conditions will be prohibited. Where this requirement is made then the premises license holder must be informed immediately in an agreed way. The only exception to this will be where a sale is part of a larger transaction involving non- alcoholic goods. Any such sale must be authorised by a member of staff deemed by the premises license holder to hold a supervisory position.

Appendix E – 1st proposal of recommended conditions to be applied to the new application.

I will be the Police Licensing Officer who will be dealing with your new application for Shell Garage, Goldsmith Avenue, Southsea, Portsmouth, PO4 8BH.

I see that you have already proposed some conditions, please may I ask that the following wording be adopted for each of these along with the further conditions that I have proposed to assist with providing due diligence.

Additionally, this application has had football conditions included as this Shell garage is located within the direct vicinity of Fratton Park, home to Portsmouth Football Club.

1) CCTV

- 1.a The premises shall have sufficient cameras located within the premises to cover all public areas including outside of the premises covering the entrance and exits.
- 1.b CCTV warning signs to be fitted in public places.
- 1.c The CCTV system must be operating at all times whilst the premises are open for licensable activity. All equipment shall have a constant and accurate time and date generation.
- 1.d The recording system will be able to capture a minimum of 4 frames per second and all recorded footage must be securely retained for a minimum of 28 days.
- 1.e Records must be made on a weekly basis and kept for inspection to show that the system is functioning correctly and that data is being securely retained.
- 1.f The DPS or premises manager must be able to demonstrate that the CCTV system has measures to prevent recordings being tampered with, i.e. password protected.
- 1.g There shall be sufficient members of trained staff at the premises during operating hours to be able to provide viewable copies immediately to police and other enforcement agencies on request when investigating allegations of offences or criminal activity. Any images recovered must be in a viewable digital format. Footage supplied in a digital format will also have a copy of the CCTV system software enabled to allow playback.

2) Incident book

- 2.a An incident book will be provided and maintained at the premises. It will remain on the premises at all times and will be available to police for inspection upon request.
- 2.b Any incidents that include physical altercation or disorder, physical ejection, injury, id seizure or drug misuse will be recorded in the incident book. The entry is to include an account of the incident and the identity of all person(s) involved (or descriptions of those involved if identity is not known). Should there be any physical interaction by members of staff and the public the entry will include what physical action occurred between each party. The entry shall be timed, dated and signed by the author.
- 2.c If the member of staff creating the entry has difficulties reading or writing then the entry may be written by another staff member. This should however be read back to the person creating the entry and counter signed by the person who wrote the entry.
- 2.d The Premises Licence Holder shall ensure that the incident log is checked, entries reviewed and signed and dated on a weekly basis.

3) Refusals book

- 3.a A written log shall be kept of all refusals including refusals to sell alcohol. The Premises Licence Holder shall ensure that the refusals log is checked, signed and dated on a weekly basis.
- 3.b The refusals log will be kept and maintained at the premises and will be available for inspection immediately upon request by Hampshire Constabulary and any responsible authority.
- 3.c The record of refusals will be retained for 12 months.

4) Challenge 25

- 4.a There will be a Challenge 25 policy operating at the premises. Challenge 25 means that the holder of the premises licence shall ensure that every individual, who visually appears to be under 25 years of age and is seeking to purchase or be supplied with alcohol at the premises or from the premises, shall produce identification proving that individual to be 18 years of age or older.
- 4.b Acceptable identification for the purposes of age verification will include a driving licence, passport or photographic identification bearing the "PASS" logo and the persons date of birth.

- 4.c If the person seeking alcohol is unable to produce acceptable means of identification, no sale or supply of alcohol will be made to or for that person.
- 4.d 'Challenge 25' posters shall be displayed in prominent positions at the premises.

5) Training

- 5.a Staff will be trained regarding appropriate precautions to prevent the sale of alcohol to persons under the age of 18, the signs and symptoms of drunk persons and the refusal of sale due to intoxication.
- 5.b. Records will be kept of such training which must be signed and dated by the member of staff who has received that training.
- 5.c All staff will receive refresher training every six months as a minimum and records are to be kept of this refresher training which should be signed and dated by the member of staff who received that training.
- 5.d In addition to their training a written test related to the training given will be conducted before the staff member is permitted to sell or authorise alcohol. The test will consist of a minimum of ten questions of which the pass rate is 80%. Anyone who fails to reach the prescribed pass rate will be retrained and re-tested. Anyone not attaining the pass rate will not be permitted to sell or authorise the sale of alcohol until the pass rate is attained. There will be a minimum of two sets of questions to be used in the training which will be rotated upon each subsequent six month training session.
- 5.e All training records will be made immediately available for inspection by Hampshire Constabulary and any responsible Authority upon request. Training records will be kept for a minimum period of two years. Training records will be kept on the licensed premises to which they relate to.

6) Authorisation of supply of alcohol in absence of DPS

- 6.a. A record will be kept at the premise of any persons that the DPS has authorised to supply alcohol. Further to this when the DPS is absent from the premise a list will be made available stating who will be managing the venue.

7) Single Cans

7.a There shall be no sale of single cans of beer, lager or cider from the premises.

8) High Strength Beer, Lager, Cider

8.a No beers, ciders or lager of 6.5%ABV or over shall be sold by retail, excluding premium products as agreed in writing, in advance with the police licensing team.

9) Signage and Sales requirements (added for clarity of 9b and 9c)

9.a Signage will be displayed outside the premises informing customers they are not to consume alcohol on the forecourt and asking them to leave the premises quietly.

9.b The entrance door to the shop will be closed to customers between the hours of 23:00 and 06:00. Any sales between these hours will be made through the night pay window.

OR

9.c Between the hours of 2300 and 0600 there will be a minimum of 2 members of staff on duty.

10. Advertising

10.a The premises shall only advertise alcohol outside of the premises in line with its national/head office devised policies and advertising material and there shall be no such advertising material used outside the premises which is devised by employees working and based at the premises.

11. Football and Event Related Conditions

All conditions in this section relate to instances where football matches (as defined in condition 11) and events (as defined in condition 12) are being held at the football stadium known as Fratton Park.

11.a For the purposes of these conditions, a football match must be a designated football match as defined in law, under The Football Spectators (Prescription) Order 2000 (SI 2000/2126) and the Football (Offences) (Designation) Order 2000 (SI 2000/2329).

- 11.b For the purposes of these conditions, an event will be any regulated entertainment lead event held within the football stadium known as Fratton Park, where the organiser can confirm at least 48 hours before that the attendance will be greater than 5000.
- 11.c The following conditions will last from 2 hours prior to the advertised start time of the match or event, until 1 hour from the conclusion of the match or event.
- 11.d Where a relevant football match or event is due to take place, the premises license holder must ensure there is signage at all access and egress points to and from the licensable area. These signs must make it clear that persons attending the match or event will not be served alcohol.
- 11.e Where a relevant football match or event is due to take place and the police commander (or their authorised representative) makes it clear that the requirements in conditions 11a -11e are to be abided by for that football match or event then, all alcohol sales in the period covered by these conditions will be prohibited. Where this requirement is made then the premises license holder must be informed immediately in an agreed way. The only exception to this will be where a sale is part of a larger transaction involving non- alcoholic goods. Any such sale must be authorised by a member of staff deemed by the premises license holder to hold a supervisory position.
- 11.f The premises license holder will ensure that at all times alcohol is available for sale an SIA licensed security officer will be on duty in the licensable area.

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Police Appendix G

Appendix F & G

- conditions in blue Shell garage proposals
- conditions in red Police Licensing request to add on to the blue conditions

Email received from Solicitors regarding the red proposals:

Dear Jacqueline,

Thank you for your email below and subsequent telephone call this afternoon.

Our client is currently unable to agree to the additional conditions being proposed by yourself and listed in the document attached to your email of 27th January 2017 (attached for reference).

Should you have any queries or require further information, please do not hesitate to contact me.

Police Appendix F

Amendment to conditions originally proposed by Police Licensing.

Blue denotes conditions proposed by premises

Red denotes additional information that Police Licensing would like the premises to include on the conditions.

1) CCTV

Replace with:

The site will have in place a suitable and sufficient CCTV system, which will comprise of a Digital video management system. **Covering all public areas including outside of the premises and the entrance and exits.**

CCTV warning signs to be fitted in public places.

The 16-channel version will record up to 240 ips at 4CIF. The unit is in a desktop chassis as standard.

The system is networkable and integrates with other equipment and software applications.

All equipment shall have a constant and accurate time and date generation.

The system is a motion based recording system, and therefore will record on motion only, images will be retained for a period of no less than 31 days.

Access to the equipment and recordings will be provided to the Police within 24 hours of the request being made.

Should the investigation be serious or urgent, then cctv footage will be immediately provided to police and other enforcement agencies on request.

Contact details of the Retailer will be kept on site and made available to the Police for the purpose of obtaining access to the equipment and recordings.

CCTV system has measures to prevent recordings being tampered with, i.e. password protected.

Records to be made on a weekly basis and kept for inspection to show that the system is functioning correctly and that data is being securely retained.

2) Incident book

Replace with:

An incident log will be operated and maintained and will be produced to a relevant officer of the Police or other relevant officers of a responsible authority upon request.

The Premises Licence Holder shall ensure that the incident log is checked, entries reviewed and signed and dated on a weekly basis.

3) Refusals book

Replace with:

A refusals log will be operated and maintained and will be produced to a relevant officer of the Police or other relevant officers of a responsible authority upon request.

The Premises Licence Holder shall ensure that the refusals log is checked, signed and dated on a weekly basis.

The refusals log will be kept and maintained at the premises and will be available for inspection immediately upon request by Hampshire Constabulary and any responsible authority.

The record of refusals will be retained for 12 months.

4) **Challenge 25**

Replace with:

A Challenge 25 policy will be operated at the premise, acceptable forms of identification are a passport, photocard driving licence and PASS accredited identification card.

If the person seeking alcohol is unable to produce acceptable means of identification, no sale or supply of alcohol will be made to or for that person.

Challenge 25 posters shall be displayed in prominent positions at the premises.

5) **Training**

Replace with:

Staff will be trained with regard to their responsibilities in the retail sale of alcohol.

Regular refresher training will also be undertaken.

Training records can be made available for inspection upon reasonable request by the Police or other relevant officers of a responsible authority.

Additional conditions that have been proposed and would still like to be considered by premises.

6) **Authorisation of supply of alcohol in absence of DPS**

6.a. A record will be kept at the premise of any persons that the DPS has authorised to supply alcohol. Further to this when the DPS is absent from the premise a list will be made available stating who will be managing the venue.

7) **Single Cans**

7.a There shall be no sale of single cans of beer, lager or cider from the premises.

8) **High Strength Beer, Lager, Cider**

- 8.a No beers, ciders or lager of 6.5%ABV or over shall be sold by retail, excluding premium products as agreed in writing, in advance with the police licensing team.

SPIRITS

Spirits (with the exception of spirit mixers and pre mixed spirit drinks) will be located behind the counter.

9) **Signage**

- 9.a Signage will be displayed outside the premises informing customers they are not to consume alcohol on the forecourt and asking them to leave the premises quietly.
- 9.b The entrance door to the shop will be closed to customers between the hours of 23:00 and 06:00. Any sales between these hours will be made through the night pay window.
- 9.c Between the hours of 2300 and 0600 there will be a minimum of 2 members of staff on duty.

10. **Advertising**

- 10.a The premises shall only advertise alcohol outside of the premises in line with its national/head office devised policies and advertising material and there shall be no such advertising material used outside the premises which is devised by employees working and based at the premises.

11. **Football and Event Related Conditions**

All conditions in this section relate to instances where football matches (as defined in condition 11) and events (as defined in condition 12) are being held at the football stadium known as Fratton Park.

- 11.a For the purposes of these conditions, a football match must be a designated football match as defined in law, under The Football Spectators (Prescription) Order 2000 (SI 2000/2126) and the Football (Offences) (Designation) Order 2000 (SI 2000/2329).
- 11.b For the purposes of these conditions, an event will be any regulated entertainment lead event held within the football stadium known as Fratton Park, where the organiser can confirm at least 48 hours before that the attendance will be greater than 5000.

- 11.c The following conditions will last from 2 hours prior to the advertised start time of the match or event, until 1 hour from the conclusion of the match or event.
- 11.d Where a relevant football match or event is due to take place, the premises license holder must ensure there is signage at all access and egress points to and from the licensable area. These signs must make it clear that persons attending the match or event will not be served alcohol.
- 11.e Where a relevant football match or event is due to take place and the police commander (or their authorised representative) makes it clear that the requirements in conditions 11a -11e are to be abided by for that football match or event then, all alcohol sales in the period covered by these conditions will be prohibited. Where this requirement is made then the premises license holder must be informed immediately in an agreed way. The only exception to this will be where a sale is part of a larger transaction involving non- alcoholic goods. Any such sale must be authorised by a member of staff deemed by the premises license holder to hold a supervisory position.
- 11.f The premises license holder will ensure that at all times alcohol is available for sale an SIA licensed security officer will be on duty in the licensable area.

As discussed, the reason behind these additional conditions is owing to the location of these premises.

Portsmouth in general has an issue with alcohol related anti social behaviour and crime and disorder. This takes the form of street drinking which causes huge problems in the community. Portsmouth also has high levels of domestic violence in the city. 33% of which is directly alcohol related.

The Police have been working very hard in the city in order to combat anti social behaviour which includes street drinking. Police have in parts of the city where there are issues with street drinking, applied for dispersal zones and then actively Policed these zones dispersing persons causing alcohol related disorder and anti social behaviour.

The products that street drinkers tend to abuse are high strength, cheap beers lagers and ciders over 6.5%. This has a massive impact on not only their health but on crime and disorder with the city and impacts not only on the residents of an area but also local businesses within the city.

Street drinkers are transient and Portsmouth is a very small city. Alcohol sold in one area of Portsmouth will frequently transit to the other side of the city. (A small city 5 miles long and 2 miles wide), hence there is now a DPPO order covering Portsmouth.

Police have been running a campaign in Portsmouth asking licensed premises to voluntarily remove super strength alcohol from their shelves in Portsmouth whilst adding this condition to any new premises application.

With regards to the football conditions, this premises is located on the main throughfare from the main train station and the Portsmouth football stadium. It is an extremely busy area which caters for huge numbers of supporters that attend a large capacity ground. On specific match days there is allocated large numbers of police to manage the away fans to protect them from crime and disorder from the home fans.

Lastly, this particular premises is sighted under cover, we know from having another premises not so far away with the same layout that customers buy alcohol and loiter, again causing crime and disorder and giving rise to further anti social behaviour against any away fans.

I trust these amendments and explanation meet with your satisfaction.

POLICE Appendix H

Appendix H – email from solicitors

Dear Jacqueline,

Thank you for your email below, I too was on annual leave last week.

The consultation period for this application finishes at Midnight on 2nd February 2017 and we confirm that we are happy to continue mediation after this time should it be required. We are currently liaising with our client over the proposed conditions.

We note that some of the conditions are being proposed due to the location of the site in relation to Portsmouth Football Club's ground. Please can you also confirm the reasons and evidence for the other conditions being proposed specifically in relation to this application and site.

Should you have any queries or require further information, please do not hesitate to contact me.

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Stone, Derek

From: Sara Clement [REDACTED]
Sent: 02 February 2017 17:33
To: jaqueline [REDACTED]
Cc: Licensing Shared Email; Robson, Debra; Corrigan Lockett
Subject: Premises licence application Shell Fratton

Follow Up Flag: Follow up
Flag Status: Flagged

Dear Jacqueline,

Further to the email below and your telephone conversation with my colleague Corrigan Lockett earlier today, we understand Shell Fratton is utilised on days when football matches are being played at Fratton Park as an area for Police vehicles to be parked and a control area by the Police. As Corrigan advised there is a good working relationship between the Police and the site and this will continue moving forward. On this basis should any action be required in respect of the site on match days we understand the Police will notify Lockett & Co so we may in turn advise and liaise with our client accordingly.

In respect of the extended conditions being proposed by yourself, we note your comments below that you 'can let the adjustments go'.

Therefore, on the above basis, please can you confirm that the Police will not be making a formal representation against the application. We have copied in the Licensing Authority so they are aware of the current mediation and position between both parties.

Should you have any queries or require further information, please do not hesitate to contact me.

Kind Regards,

Sara Clement
Licensing Manager

For and on behalf of



Tel: [REDACTED]
[REDACTED]

Lockett House, 13 Church Street, Kidderminster, Worcestershire. DY10 2AH
www.lockett.uk.com

Lockett & Co. is a subsidiary of Corrigan Lockett Ltd, registered in England number 2728479

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@LockettCo



<https://www.facebook.com/onestopshoplicensing>



@LockettCo

From: jaqueline. [REDACTED]
Sent: 01 February 2017 16:23
To: Sara Clement [REDACTED]
Subject: RE: shell garage conditions.doc

Hi Sara

Thank you for your swift reply. May I ask what your client would be willing to agree to, and which particular conditions are being contested, or is it all of them. The red additions were slight adjustments to be added to their own proposed conditions, these are asked for to check that the cctv is always operating correctly, unable to be tampered with etc, the amount of time we visit premises to find camera's facing the wrong way or not working, date and time out by hours etc.

Refusals and incidents again this is a checking process so that line managers are aware of what has happened at the premises during any given week.

These are just some explanations as too why I have generally asked for these extra's to be added.

However, I can agree to let these adjustments go, as I will have documented that they have been requested so that should there be issues in the future I am covered.

With regards to the football conditions I will probably have to rep against these not being accepted owing to the location of the premises.

I hope this assists

Jackie

PC 24272 Cherry
Licensing and Alcohol Harm Reduction Team
Core 5, Ground Floor
Portsmouth Civic Offices
Portsmouth
Hampshire
PO1 2AL

email: [REDACTED]
Ext: [REDACTED]
Mobile: [REDACTED]

[Licensing Home Page](#)

<http://www.hampshire.police.uk/internet/advice-and-information/licensing/>

From: Sara Clement [REDACTED]
Sent: 01 February 2017 15:38
To: Cherry, Jaqueline
Subject: RE: shell garage conditions.doc

Dear Jacqueline,

Thank you for your email below and subsequent telephone call this afternoon.

Our client is currently unable to agree to the additional conditions being proposed by yourself and listed in the document attached to your email of 27th January 2017 (attached for reference).

Should you have any queries or require further information, please do not hesitate to contact me.

Kind Regards,

Sara Clement
Licensing Manager

For and on behalf of



Tel: [REDACTED]
[REDACTED]

Lockett House, 13 Church Street, Kidderminster, Worcestershire. DY10 2AH
www.lockett.uk.com

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@LockettCo

From: [jaqueline](#) [REDACTED]
Sent: 27 January 2017 09:02
To: Sara Clement [REDACTED]
Subject: shell garage conditions.doc

Sara

Please find attached my proposed amendments to the original conditions proposed.

I hope they meet with your clients satisfaction.

Regards

Jackie

*PC 24272 Cherry
Licensing and Alcohol Harm Reduction Team
Core 5, Ground Floor
Portsmouth Civic Offices
Portsmouth
Hampshire
PO1 2AL*

*email: jaqueline.cherry [REDACTED]
Ext: [REDACTED]
Mobile: [REDACTED]*

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<http://www.hampshire.police.uk/internet/advice-and-information/licensing/>

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Stone, Derek

From: Cherry, Jaqueline [REDACTED]
Sent: 15 February 2017 10:32
To: Stone, Derek
Subject: FW: Football visit Tuesday 14/2/17

Mr Stone

Please find attached Appendix K - email received from Football SPOC regarding arrangements for police vehicle on match days.

Please can you add this appendix to my original representation.

Many thanks

Jackie

PC 24272 Cherry

Licensing and Alcohol Harm Reduction Team

Core 5, Ground Floor

Portsmouth Civic Offices

Portsmouth

Hampshire

PO1 2AL

email: [REDACTED]

Ext: [REDACTED]

Mobile: [REDACTED]

[Licensing Home Page](#)

<http://www.hampshire.police.uk/internet/advice-and-information/licensing/>

From: Dickerson, Stuart

Sent: 09 February 2017 13:06

To: Cherry, Jaqueline [REDACTED]

Subject: RE: Football visit Tuesday 14/2/17

Ref the Shell Garage.

We have only had 1 game so far this season where vans have been at the games. Luton 2nd Jan.

The rest have been 4 spotters and 4 tac cycles.

Sometimes the FSU come into the city but I have not seen them park in the Shell Garage.

Only other games this season with more than spotters is;

Newport 23rd March

Plymouth 14th April

Cheltenham 6th May

Hope that helps,

Stu

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Stone, Derek

From: Cherry, Jaqueline [REDACTED]
Sent: 15 February 2017 10:32
To: Stone, Derek
Subject: FW: Football visit Tuesday 14/2/17

Mr Stone

Please find attached Appendix K - email received from Football SPOC regarding arrangements for police vehicle on match days.

Please can you add this appendix to my original representation.

Many thanks

Jackie

PC 24272 Cherry

Licensing and Alcohol Harm Reduction Team

Core 5, Ground Floor

Portsmouth Civic Offices

Portsmouth

Hampshire

PO1 2AL

email: [REDACTED]

Ext: [REDACTED]

Mobile: [REDACTED]

[Licensing Home Page](#)

<http://www.hampshire.police.uk/internet/advice-and-information/licensing/>

From: Dickerson, Stuart

Sent: 09 February 2017 13:06

To: Cherry, Jaqueline [REDACTED]

Subject: RE: Football visit Tuesday 14/2/17

Ref the Shell Garage.

We have only had 1 game so far this season where vans have been at the games. Luton 2nd Jan. The rest have been 4 spotters and 4 tac cycles.

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Cheltenham 6th May

Hope that helps,

Stu

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All communications, including telephone calls and electronic messages to and from the Hampshire Constabulary may be subject to monitoring. Replies to this email may be seen by employees other than the intended recipient.

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Shell
Select

Welcome

free cash
withdrawals

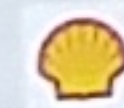


Bank Machine™

**2 FOR
£2**



Try Zero Calorie
Energy Drinks

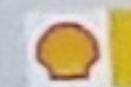


2 FOR £2

2 FOR £2

**2 FOR
£2**

Try Zero Calorie
Energy Drinks



Screenwash only £4

Essential only £4.50

Essential only £4.50

Essential only £4.50

**2 FOR
£2**

Try Zero Calorie
Energy Drinks

**2 FOR
£2**

Try Zero Calorie
Energy Drinks

**2 FOR
£2**

Try Zero Calorie
Energy Drinks

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Appendix D



**2 FOR
£2**

**COSTA COFFEE
ON THE GO**
**COSTA
EXPRESS**

Screenwash only £4

Housecoak only £4.60

Housecoak only £4.60

Housecoak only £4.60

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WOO HT NRO
OWO RUDY GIMWO
COSTA COFFEE
ON THE GO
COSTA
EXPRESS
Thank you

Fire Point

2 FOR
£2

2 FOR
£2



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